

**IITBNF Clearance Form**  
**Department of Electrical Engineering, IIT Bombay**

Date:

Name of student:

Roll No/ Employee Code:

Degree:

Department:

Guide Name:

Co. Guide Name:

S.No.	Details	Checked by	Comment	Sign
1	Locker cleared up and key submitted	<b>Sunitha Nambiar</b>		
2	Return of items(desiccator, tweezer, diamond cutter etc.) issued	<b>Sunitha Nambiar</b>		
3	No chemical left in the cupboard	<b>Sharannya TS/ Minita Surwade</b>		
4	Remove email ID from mailing list	<b>Priyanka Bhole</b>		
5	Remove biometric access	<b>Priyanka Bhole</b>		
6	Transfer any responsibility to the next user	<b>Satyavalli Paluri</b>		

**Signature of Asst. Lab Manager:**

**Signature of Supervisor/ Guide:**